

# Notice of Meeting

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# Executive

**Thursday, 13 May 2004 at 6.30pm**

in the Council Chamber, Council Offices,  
Market Street, Newbury

Date of Despatch of Agenda: Wednesday 4 May 2004

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Anne Hunter, Policy Executive on (01635) 519241  
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Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)

## Agenda – Executive Meeting to be held on 13 May 2004 *(continued)*

To: Councillors Phil Barnett, Billy Drummond, Denise Gaines, Mrs Sally Hannon, Owen Jeffery, Mollie Lock, Dr Royce Longton, James Mole, Mike Rodger

# Agenda

## Part I

- |   | <b>Page No.</b> |
|---|-----------------|
| 1. <b>Apologies for Absence</b><br>To receive apologies for inability to attend the meeting (if any).   | 1               |
| 2. <b>Minutes</b><br>To approve as a correct record the Minutes of the meeting of the Committee held on 8 April 2004.   | 1               |
| 3. <b>Declarations of Interest</b><br>To receive any declarations of Interest from Members.   |                 |
| 4. <b>Questions</b>   |                 |
| <b>(a) Public Questions</b>   |                 |
| Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution. <i>(Note: There were no questions submitted relating to items not included on this Agenda.)</i> |                 |
| <b>(b) Members' Questions</b>   |                 |
| Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution. <i>(Note: There were no questions submitted relating to items not included on this Agenda.)</i>           |                 |
| <b>(i) Question to be answered by the Executive Member for Highways and Transportation submitted by Councillor Graham Jones:</b>  |                 |
| " <i>Can the Executive Member give me a progress report on the proposed horse crossing at Mile End, Lambourn.</i> "   |                 |
| <b>(ii) Question to be answered by the Executive Member for Highways and Transportation submitted by Councillor George Chandler:</b>  |                 |
| " <i>Many of West Berkshire's Parish Councils have welcomed the opportunity to be trained in the use of the Speed Indicator Device, which enables parishes to be proactive in tackling the problem of speeding in rural areas.</i>  |                 |
| " <i>How many parishes has West Berkshire's Speed Indicator Device been deployed in over the last year?</i> "   |                 |

**Agenda – Executive Meeting to be held on 13 May 2004 (continued)**

(iii) **Question to be answered by the Leader of Council submitted by Councillor Brian Bedwell:**

*"In view of the key recommendation R1 on p6 of the Audit Commission report 'Challenge to planning review - West Berkshire Council' does the Executive member now intend to review the current planning committee structure?"*

**5. Petitions**

- (a) Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.

**Items as timetabled in the Forward Plan**

	<b>Reference</b>	<b>Page No.</b>
6. <b>West Berkshire Forward Plan June 2004 to September 2004</b> (CP – This item is not linked to a Corporate Priority but is a statutory requirement) <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX0586	15
7. <b>Information Management</b> (CP1 – Providing strong community leadership DT2 – Building capacity DT3 – Customer focus DT4 – Stronger governance) <i>Purpose:</i> <i>(1) To propose a vision and implementation plan for information management at West Berkshire Council;</i> <i>(2) To demonstrate the benefits of investment in information management – including savings in time and money spent locating documents etc and making the Council an easier organisation to do business with.</i>	EX0775	24
8. <b>West Berkshire Council ICT Strategy Review</b> (All Corporate Priorities) <i>Purpose: To inform Management Board of the approach to the ICT Strategy Review and to provide the document for approval.</i>	EX0618	60
9. <b>Assurance Work Programme</b> (All Corporate Priorities and DT1 – Stronger governance) <i>Purpose: To propose a programme of work for the Assurance Service comprising Risk Management, Health and Safety and Internal Audit.</i>	EX0723	87
10. <b>Concessionary Fares Travel Tokens</b> (CP2 and CP8 – Improving Transportation and tackling all forms of Social Exclusion across the District) <i>Purpose: To seek approval to amend the Concessionary Fares Travel Tokens Scheme.</i>	EX0778	127
11. <b>LEA Governor Appointments for Re-constituting Government Bodies</b> (CP - This item is not linked to a Corporate Plan Priority but is a statutory requirement) <i>Purpose: To propose a fast track process for the re-appointment of LEA governors when the governing body re-constitutes.</i>	EX0779	133

**Agenda – Executive Meeting to be held on 13 May 2004 (continued)**

	<b>Reference</b>	<b>Page No.</b>
12. <b>Park Way Planning Brief</b> (CP10 – Creating attractive and vibrant town centres) <i>Purpose: To present Members with the Park Way Planning Brief for adoption as Supplementary Guidance (SPG).</i>	EX0740	138
13. <b>Park Way Development Brief</b> (CP10 – Creating attractive and vibrant town centres) <i>Purpose: To present Members with the Park Way Development Brief and Expressions of Interest Documents for adoption in seeking a preferred development partner.</i>	N/A	170

Malcolm Burch  
Head of Policy and Performance